請求書

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| 金　額 | 千 | 百 | 十 | 億 | 千 | 百 | 十 | 万 | 千 | 百 | 十 | 円 |
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ただし，　　　　　　　　　　　　　　　　　　　　　　　　　として（内訳のとおり）

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| 内　　　　　　　　　　　訳 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 品　　　名 | 規　格 | | 単位 | | 数量 | | | | | | | 単　価 | | | | | | | | | | 金　　　額  円 | | | | | | | | | | | | | |
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| **↑軽減税率対象品目は品名欄に※** | | **8％対象分（①）** | | | | | **10％対象分（②）** | | | | | | | | | | | | | | | **合計（①＋②）** | | | | | | | | | | | | | |
| 小　　　計 | |  | | | | |  | | | | | | | | | | | | | | |  | | | | | | | | | | | |  | |
| 消費税及び地方消費税 | |  | | | | |  | | | | | | | | | | | | | | |  | | | | | | | | | | | |  | |
| 合　　　計 | |  | | | | |  | | | | | | | | | | | | | | |  | | | | | | | | | | | |  | |
| 上記（裏面）の金額を請求します。 | | | | | | | | | | | | | | | | | | | | | | 年　　月　　日 | | | | | | | | | | | | | |
| （あて先）仙台市（区）長 | | | 住所 | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| 氏名 | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| □ 仙台市の登録債権者ですので指定した方法で お支払いください。（債権者電話番号下4桁）  登録債権者番号   |  |  |  |  | | --- | --- | --- | --- | |  |  |  |  | | | |
| 電話 | | | | | （　　　　　　　　　　　　　　　　　） | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| ｲﾝﾎﾞｲｽ発行事業者登録番号（13桁）   |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | Ｔ |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| □ 口座を複数登録していますので　　右のとおり振込  □ 登録していませんので　　　　　　　　してください。  （上記のいずれかに印をつけてください） | | | 振込先銀行 |  | | | | | | | | | | | 銀行 | | | | |  | | | | | | | | | | | 店 | | | | |
| １　普通  ２　当座 | | 口座  番号 | | | |  | | | |  | | | |  | | | | |  | | |  | | |  | | | |  | | |
| 注  １　金額は，アラビア数字で記入してください。  ２　首標金額，請求年月日の訂正は認めません。  ３　首標金額の一桁上位の欄に￥印を記入して  ください。  ４　代表者印の押印は不要です。  ５　工事請負・業務委託（単価契約を除く）の場合，内訳欄の記入は不要です。 | | | 口座名義 | フリガナ | |  | | |  | |  | |  | | |  |  | | | |  |  | |  |  | |  |  | |  | |  | | |  |
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請求内訳

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| 品　　　名 | 規格 | | 単位 | 数量 | | 単　価  円 | | 金　　　額  円 | | |
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| ↑軽減税率対象品目は品名欄に※ | | **8％対象分（①）** | | | **10％対象分（②）** | | | **合計（①＋②）** | | |
| 小　　　計 | |  | | |  | | |  |  | |
| 消費税及び地方消費税 | |  | | |  | | |  |  | |
| 合　　　計 | |  | | |  | | |  |  | |

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| 工事請負  委託料 | 調　書　（　前金払　，　第　　回部分払　，　完了払　） | | | | | | | | | |
| ①　件　　名 | | | | | | | | | | |
| ②　場　　所 | | | | | | | | | | |
| ③　契　　約　　　　　　年　　　　月　　　　日 | | | | | | | | | | |
| ④　工期又は期間　　　　　　年　　　　月　　　　日から　　　　年　　　月　　　日まで | | | | | | | | | | |
| ⑤　竣工（完成）　　　　　　年　　　　月　　　　日 | | | | | | | | | | |
| ⑥　契約金額 | 円 | | | | 年度出来高予定額　　　　　　　円  　年度出来高予定額　　　　　　　円 | | | | | |
| ⑦　既成部分検査額 | 円 | | | |  | | | | | |
| ⑧　出来高比率 | ％ | | | | ⑦÷⑥小数点以下4桁まで  （以下の端数切上げ） | | | | | |
| ⑨　支払検査額 | 円 | | | | ⑦×9/10 | | | | 第２回目の部分払時  は記載不要 | |
| ⑩　前金払支払額 | 円 | | | |  | | | | | |
| ⑪　前金払出来高額 | 円 | | | | ⑩×⑧ | | | | | 第２回目の部分払  時は記載不要 |
| ⑫　前回までの部分払額 | 円 | | | |  | | | | | |
| ⑬　今回支払可能額 | 円 | | | | ⑨－⑪ | | | | | 第２回目の部分払  は注５により算出 |
| ⑭　今回請求額 | 円 | | | | 年度支払限度額　　　　　　　　円  　年度支払限度額　　　　　　　　円 | | | | | |
| 注１　以下の項目に当てはまる場合，この調書の提出は不要です。  ・契約の種類が，委託業務請書での契約（前金払のないものに限る）・単価契約  　・支払方法が概算払（委託料に限る）・区分払のもの  注２　前金払いのときは，①～④，⑥及び⑭を記入してください。  注３　部分払いのときは，①～④，⑥～⑪，⑬及び⑭の該当する部分を記入してください。  注４　完了払のときは，①～⑥，⑩，⑫及び⑭の該当する部分を記入してください。  注５　第2回目の部分払における⑬今回支払可能額は次の式により，備考欄で計算してください。 | | | | | | | | | | |
| 計算式：部分払金の額≦ | 出来高に相応する請負代金相当 | － | 第1回部分払対象の請負代金相当額 | × | | ９  10 | － | 前金払額  請負代金額 | | |
| 備考 | | | | | | | | | | |