

Information on Child Allowance

Child Allowance is a subsidy provided for the purpose of ensuring the stability of family life and healthy growth of children.

After childbirth or moving, submit an application within 15 days starting from the day following the day on which the event occurred.

Application procedures

Please apply by submitting a Child Allowance Authorization Application Form to the service counter of a ward office or general branch of Sendai City when a child is born, or when a recipient of child allowance moved into Sendai City from another municipality.

- ◆ As a basic rule, child allowance payments are made starting from the month following the month in which one submitted their application.
- ◆ If the date of giving birth or the scheduled date of moving (the day on which the event occurred) is close to the end of a month, and if an application is submitted **within 15 days starting from the day following the day on which the event occurred**, child allowance payments will be made starting from the month following the month in which the event occurred.
- ◆ **When submitting the application via post, the day of application will be the day on which the application is delivered to a government office.**
- ◆ **Those who are civil servants should submit the application form to their workplace. Depending on one's employment status, they may be required to submit the application form to the City of Sendai, so please make sure to confirm with one's workplace.**
- ◆ **Those who are employed by an incorporated administrative agency should submit their application to the City of Sendai instead of their workplace.**

[Notes]

- When 'the 15th day' falls on a day when city government offices are closed (weekends, national holidays, etc.), the following day in operation will be the deadline for submission.
- Due to changes in the administrations of post offices, it takes longer for regular mail to be delivered than before.
- During certain periods such as a consecutive national holidays or the year-end/year-beginning period, the period during which applications can be made at service counters will be shorter than usual.
- **If an application was not made on time, child allowance payments for the months that were missed will not be made.**

Necessary Documents

Please submit the following documents when applying. Documents ② to ⑥ may be submitted on a later date.

[Documents required for all applicants]

① Child Allowance Authorization Application Form*¹

The application form is distributed at each service counter, and can also be downloaded from the official website of the City of Sendai.

*¹The Individual Numbers of the applicant and their spouse must be filled in on the form. Please bring one's Individual Number Card or Notification Card*² and a photo ID such as one's driver's license.

*²Notification Card is NOT same as the Notification of Individual Number. Notification Card can only be used if the name and address on the card match one's current resident record.

② Documents which can verify a bank account that is under the name of the applicant (a copy of one's bankbook or cash card)

As a general rule, the allowance cannot be deposited into a bank account under the name of the recipient's spouse or child.

[Documents required only for applicable applicants]

③ A copy of any document that shows which health insurance scheme the applicant is enrolled in (eligibility certificate, notification of eligibility information, health insurance card, etc.)

Amongst those who are raising children younger than 3 years old, those whose pension status cannot be confirmed must submit a copy of ③ to the City of Sendai. In addition, one may be required to submit a certificate of pension enrollment.

④ Written claim

Please submit a written claim if the applicant and the eligible child are living apart from each other.

⑤ Written confirmation on arrangement of guardianship and living expenses

One must submit ⑤ if when they are raising three or more children, including children from ages 19 (from the fiscal year when the child turns 19) to 22 (until the end of the fiscal year when a child turns 22).

⑥ Other required documents

In addition to the aforementioned documents, one might be required to submit other additional documents depending on their situation.

Eligibility requirements

[Children eligible to receive the allowance]

As a general rule, children within the age range of 0-year old until the end of March after they turn 18 years old who live in Japan

[Recipient]

Those who fulfill the following conditions (① to ⑤) and have a resident record in Sendai City*³ are eligible to receive the subsidy.

- ① Either parent of an eligible child, whose is the main provider for the child's livelihood.*^{4,5}
- ② The guardian of a minor of an eligible child.
- ③ A designated person appointed by the parents of an eligible child, if the parents are living outside of Japan (appointed guardian).
- ④ A foster parent entrusted with an eligible child (when submitting the application, foster parent should declare themselves as such).
- ⑤ Other than ① to ④ stated above, those who have guardianship of and support the livelihood of an eligible child.

*³Including foreign residents who have a resident registration in Sendai City.

*⁴The person with the highest income between either parents (or caregivers) of an eligible child (see the following page).

*⁵In the case that the parents are living separately on their resident record (separate households), as a result of their divorce or if they are negotiating a divorce agreement, the person living together with the eligible child on the resident record (same household) is the recipient.

◆ If an eligible child is living in a Child Welfare Facility, the person who is the representative of the facility is the recipient. If the eligible child is entrusted to a foster parent, the foster parent is the recipient.

◆ For those who have evacuated from other municipalities to Sendai City without changing their resident records because of domestic violence (spousal violence, etc.), please consult at a service counter.

Day of payment, amount of allowance

[Day of payment]

The City of Sendai generally pay the Child Allowance on the **15th of (even-numbered months)**.

Month of Payment	October	December	February	April	June	August
Eligible month for allowance	August/ September	October/ November	December/ January	February/ March	April/ May	June/ July

◆ If the 15th of a month is a bank holiday, the allowance is paid on the business day immediately before the bank holiday.

◆ As a general rule, if an individual receiving the Child Allowance from Sendai City is no longer eligible for the subsidy due to moving, etc., the allowance for the month in which the day on which the eligibility was lost belongs in will be paid after the month following the month in which the change occurred.

[Amount of allowance]

The monthly amount of allowance per eligible child is as listed below.

Recipient classification	Counting of eligible child/Age classification		Monthly amount of allowance
General recipient	First or second born child* ⁶	Younger than 3 years old (until the month when the child turns 3)	JPY15,000
		3 to 18 years old (until the end of the fiscal year when the child turns 18)	JPY10,000
	Third or subsequently born child* ⁶	0 to 18 years old (until the end of the fiscal year when the child turns 18)	JPY30,000
Recipients such as facilities and foster parents	Younger than 3 years old (until the month when the child turns 3)		JPY15,000
	3 to 18 years old (until the end of the fiscal year when the child turns 18)		JPY10,000

*⁶How to count children as first born, second born, etc.

Count children who fulfill the following requirements as "first born," "second born," "third born..." in a descending order of age.

- A child being raised by the applicant (recipient) and is within the age range of 0 years old until the end of the fiscal year when the child turns 18
- A child to whom the applicant (recipient) provides guardianship and living expenses (such as remittance), who is from age 19 (from the fiscal year when the child turns 19) to 22 (until the end of the fiscal year when a child turns 22)

Income amount used to compare the degree of livelihood provision

When two or more individuals amongst the parents (or caregivers) of an eligible child share guardianship and share the same livelihood with the child, the income amounts of the parents (or caregivers) are compared, and the person with the highest income (person who is the main provider for the child's livelihood) is the recipient.

Income amounts used for the comparison is the sum of the earnings stated in the table below.

Types of income	
<ul style="list-style-type: none">• Gross earnings*⁷• Retirement earnings• Timber earnings• Business earnings, etc. related to lands, etc.• Long term capital gains (lands and buildings, etc.)• Short term capital gains (lands and buildings, etc.)	<ul style="list-style-type: none">• Miscellaneous earnings, etc. related to future contracts• Special case-applied interests, etc.• Special case-applied dividends, etc.• Treaty-applied interests, etc.• Treaty-applied dividends, etc.

*⁷The sum of salary earnings, business earnings, interest earnings, dividend earnings, real property earnings, occasional earnings, miscellaneous earnings and capital gains (excluding gains related to lands and buildings, etc.).

Circumstances in which a Notification Form must be submitted

In the following situations, please submit a notification form to service counters at the ward offices or general branches.

- ◆ When the address or name of a recipient, their spouse or their child has changed.
- ◆ When the number of children raised by a recipient increased or decreased (e.g. childbirth, adoption, or in the case of withdrawal from raising a child).
- ◆ When the recipient moved out of Sendai City, including moving abroad, or is no longer the guardian of the eligible child.
- ◆ When the recipient has married, divorced, or died.
- ◆ When the main provider for the child's livelihood has changed due to reasons such as marriage, or when the name associated with the bank account to which the Child Allowance is being deposited into has changed.
- ◆ When the recipient becomes or ceases to be a civil servant.
- ◆ When the pension joined by a recipient raising a child younger than 3 years old has changed (e.g. National Pension ⇔ Employee's Pension).
- ◆ When a child enters or leaves a Child Welfare Facility.
- ◆ When a child is entrusted to or removed from the care of foster parents.
- ◆ When the caregiver of a child is appointed as the appointed guardian by the child's parents/when the parents who designated the caregiver returns to Japan.
- ◆ When the caregiver becomes the guardian of a minor/when the recipient ceases to be the guardian of a minor.
- ◆ When the current recipient is living separately from their spouse/child(ren) while negotiating a divorce agreement, and the parent living with the child(ren) applies for the allowance (an application can be submitted as long as they meet certain requirements).
- ◆ When an individual negotiating a divorce agreement is recognized as the parent living with an eligible child, and their divorce was finalized.
- ◆ When an individual negotiating divorce agreement is recognized as the parent living with an eligible child, and their divorce was nullified.
- ◆ When the status of guardianship and living expenses arrangement has changed (e.g. when remittance is no longer being provided) for a child from age 19 (from the fiscal year when the child turns 19) to 22 (until the end of the fiscal year when a child turns 22), and the recipient is granted an addition allowance for a third born or subsequently born child.

*Other than the above circumstances, one might be required to submit a notification form depending on their situation.

*If one is late in submitting the notification, they might be unable to receive the Child Allowance or be asked to repay the funds that they have received.

*When moving from Sendai City to another municipality, **one must submit an application to the municipality they moved to within 15 days starting from the day following the scheduled date of moving.** If the procedures were not completed on time, child allowance payments for the months that were missed will not be made.

The forms required for submitting a notification are distributed at service counters and can be downloaded from the official website.

Official Website of Sendai City Child Allowance



Notification of Present Conditions

The eligibility of Child Allowance recipient is confirmed every year through mandatory submission of the notification of present conditions (a written notification describing one's circumstance on June 1, every year).


If the City of Sendai was able to confirm one's circumstance as of June 1, the recipient is not required to submit the notification of present conditions. **For individuals who are required to submit the notification, the City of Sendai will notify them via mail around mid-June.**

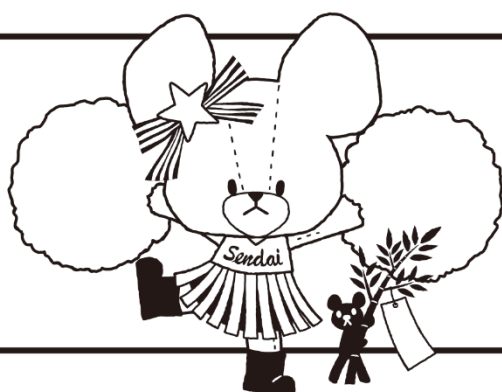
[Examples of those who are required to submit the Notification of Present Conditions]

- ◆Those whose address on the resident record is outside of Sendai City due to domestic violence (spousal violence, etc.)
- ◆Those who are raising a child who has neither a family register nor a resident record.
- ◆Those who are negotiating a divorce agreement and are living separately from their spouse
- ◆Those who are recipients as legal entities such as guardian of a minor or child welfare facilities
- ◆Those who are raising three or more children including a child from age 19 (from the fiscal year when the child turns 19) to 22 (until the end of the fiscal year when a child turns 22) who is not enrolled in an education institution (working, unemployed, etc.)
- ◆Others who are asked by the City of Sendai to submit the notification

Service Counters (please direct any inquiries to the following)

Service Counter in Charge		Place	TEL
Aoba Ward Office	Child-rearing and Benefit Subsection, Childcare and Benefit Section	1-5-1 Kamisugi, Aoba-ku 980-8701	022-225-7211
Miyagino Ward Office		2-12-35 Gorin, Miyagino-ku 983-8601	022-291-2111
Wakabayashi Ward Office		3-1 Hoshuninmaccho, Wakabayashi-ku 984-8601	022-282-1111
Taihaku Ward Office		3-1-15 Nagamachi-minami, Taihaku-ku 982-8601	022-247-1111
Izumi Ward Office		2-1-1 Izumi-chuo, Izumi-ku 981-3189	022-372-3111
Miyagi General Branch	Childcare and Benefit Subsection, Public Health and Welfare Section	5 Kannondo, Shimoayashi, Aoba-ku 989-3125	022-392-2111
Akiu General Branch	Welfare Subsection, Public Health and Welfare Section	45-1 Ohara, Nagafukuro, Akiu-machi, Taihaku-ku 982-0243	022-399-2111

Frequently asked questions are posted on our website.	Child Allowance <Frequently Asked Questions>	
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