FY 2027 Flow of Procedure for registration to use the Children's Clubs

Although the following schedule is for the **simultaneous application**, the flow of the additional application and the **year-round application** are basically the same.

1. Receive Application Form (Distribution begins on October 29, 2026 (Thu))

Documents necessary for application can be downloaded from the official website of the City of Sendai.
* If you use download documents, please print those on double-sided A4 paper
*The Sendai City Bank Transfer Request/Automatic Payment Application Form which is required for bank transfer procedures cannot be downloaded, but is distributed at Children's Centers.

*City of Sendai Homepage
Application for Children's Club FY2027

Applications for bank transfer

2. Complete the procedure for bank transfer (☞P9 Procedures for Bank Transfer Application)
*Please complete the procedure **before applying for registration at a Children's Club**.
*If the relevant child has used a Children's Club before and the procedures for bank transfer have already been carried out, no procedures are necessary unless the bank account was closed or if the account owner has changed.
*Please prepare necessary documents while completing this procedure. **(☞P11-12 Necessary documents for registration application)**

Applications for registration

3. Apply to a Children's Center you wish to use (November 16, 2026 (Mon) – December 5, 2026 (Sat))

Please inform the Children's Center in advance that you will be submitting an application by scheduling a three-way interview (held between a staff member of the Children's Center, the guardian, and the child).
At the time of application, the Children's Center will confirm whether you meet the requirements.

4. Notice of Registration to the Children's Club (around mid-February 2027 ~)
After the payment of Fees of Children's Clubs to be Borne by Guardians has been confirmed, a Notice of Registration to the Children's Club will be sent from the Children's Club.
(A registration acceptance slip will be sent for those who registered for a Children's Club to use only during an extended school break)

5. Application for the Reduction of Fees to be Borne by Guardians

Submit the application to a Children's Club Project Promotion Section only if applicable (☞P19-22 Reduction of Fees to be Borne by Guardians)

6. Orientation Session for Guardians

An orientation session for guardians will be held at the Children's Center to explain how to use the services provided by the Children's Club. The Children's Center will make an announcement about when the orientation will be held, which guardians will be expected to attend.

Begin of use of Children's Club