



For **FOREIGN NATIONALS**  
moving into **SENDAI** from **OVERSEAS**

# Special Counter for **MOVE-IN PROCEDURES** Available this spring !

**Required!**



Reservation form



**Period**

**Venue**

2026

**Mar.31**

[Tue]

|

**Apr.9** [Thu]

\*Weekdays only

**5F AER**

Building

Exhibition space 1

Japanese



English



For more information



# What you can do at the counter

## Resident registration

Your new address will be recorded on your residence card after the registration.

## National Health Insurance

If you enroll in this program, you will receive a National Health Insurance Card.

## National pension

You are required to enroll in the program if you aged 20 or over. You may be eligible for a reduction or exemption.



# What you have to do

### Step 1

Reserve the date & time via the Advance reservation form



You can cancel the reservation here →



### Step 2

Access your My Page from the completion screen to check your reservation details



You will receive a confirmation e-mail\*

\*

If you do not receive the e-mail, please make a note of your reservation number and continue to access the Pre-registration form without closing the completion screen.

### Step 4

Complete procedures on your reservation date at the venue

Check the items to bring below



### Step 3

Open the Pre-registration form through your My Page and enter your information in advance

You can change the reservation date & time from the form



# Items to bring

### REQUIRED



Residence card

If you have not received your residence card yet, then please bring only your passport.



Passport

### RECOMMENDED



Mobile phone



Documents showing your new address\*

\*Such as an accommodation permit

### OPTIONAL



- Certificate of familial relationships and a translation of it
- Letter designating the right to proxy

See the FAQs for details



## FAQs

Japanese



English



## Support

### Inquiries regarding this special counter

> Family and Resident Registration Section, City of Sendai  
[sim004015@city.sendai.jp](mailto:sim004015@city.sendai.jp)

### Support for daily life in Sendai, etc.

> Sendai Multicultural Center  
<https://int.sentia-sendai.jp/j/exchange/>

